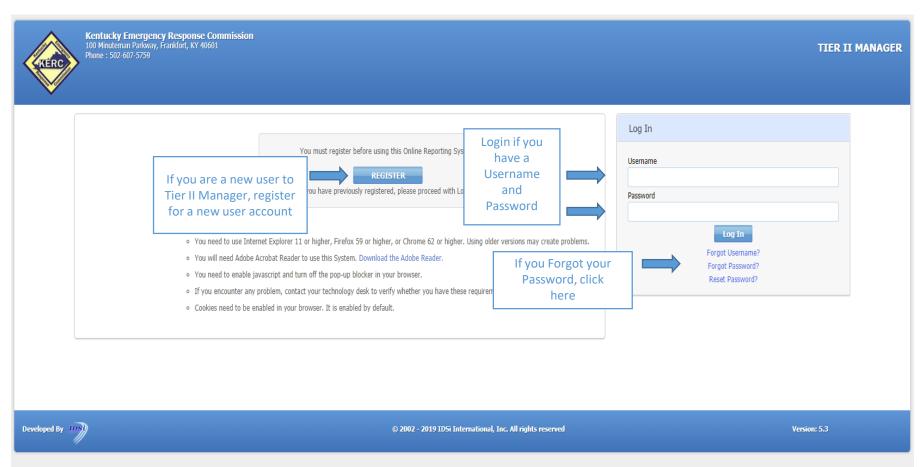
Accessing/Creating an Account in Tier II Manager





"Serving Our Commonwealth"



Kentucky Emergency Response Commission 100 Minuteman Parkway, Frankfort, KY 40601 Phone: 502-607-5759

TIER II MANAGER

New User Registration

What Type of User are you? *

Reporting Facility/Business User



Cancel

Select 'Reporting Facility/Business User' from the dropdown box.



"Serving Our Commonwealth"

| New User Registration Enter a Username and Password and complete the information below. The registration request will be sent to the System Administrator and you will be contacted via Email. | | | |
|---|---------------|--|--|
| The Company will be responsible for the User Account and all its contents. Consultants must have the Company register for a User Account. | | | |
| User Account Deta | ails | | |
| Username* | Password * | Retype Password * | |
| | | | |
| Hint Question* | Hint Answer* | Hi | int Question and Hint Answer will allow you to reset your Password if forgotten |
| User Contact | | , | |
| First Name* | Last Name* | Role* | |
| | | Select One ▼ | |
| Company Name * | | | |
| Street 1* | Street 2 | | |
| | | | |
| City* | State* | Zip Code* | Country* |
| | Kentucky | v | United States |
| Email* | Retype Email* | Phone* | |
| | | | |
| Facility Details | | | |
| Enter all the Facility IDs if known and/or facility name and addresses. | | | |
| Facility Details | | Please enter the characters as shown * | Enter the Name and Address of each Facility for which you will be reporting Tier II information. If you have 5 or more facilities, please email a complete list to tiffany.sizemore@ky-em.org. |
| Cancel Back Submit | | | |

You will receive an automated email notifying you that your New 'Submit User' Account was registered

From: KYEM TIER II < KY_Tier2_Manager@ky-em.org>

Sent: Wednesday, December 4, 2019 1:57 PM

To: Tiffany Sizemore <tiffany.sizemore@ky-em.org>

Subject: New 'Submit User' User Account Registered - TIER II MANAGER.

This is an Automated Message from the TIER II MANAGER.

A new user was registered on 12/4/2019 1:56:29 PM with Username: XXXXXXX

The following information was registered:

Company Name: Tiffany's Feed Store

First Name: Tiffany
Last Name: Sizemore

Address: XXX West Street, Frankfort, Kentucky 40601

Telephone: 5026075770

Email: tiffany.sizemore@ky-em.org

The Administrator will contact you by email when your Tier II Account has been activated.

Once your account has been approved and your facility(ies) have been transferred to your account (if you filed a 2018 Tier II Report), you will receive an email notifying you that your New 'Submit User' Account was approved

From: KYEM TIER II < KY_Tier2_Manager@ky-em.org>

Sent: Wednesday, December 4, 2019 2:39 PM

To: Tiffany Sizemore <tiffany.sizemore@ky-em.org>

Subject: New 'Submit User' User Account Approved - TIER II MANAGER.

This is an Automated Message from the TIER II MANAGER.

Your User Account for Username: XXXXXXXXX has been approved as of 12/4/2019 2:38:16 PM.

You can now log in to the TIER II MANAGER with your Username and Password.

Please keep this information for future reference!